



Highcrest Middle School
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Dear 4th Grade Parents/Guardians,

We have started the process of planning for the next school year! This process begins early and continues throughout the summer until class placements are finalized in mid-August.

In doing placement, there are many factors that we consider as we balance the classes including student abilities, learning styles and interests, peer relationships, social-emotional considerations, elementary school balance, world language assignments, and special programs. We work with the prior year's teachers as we make placement decisions, and, as a part of our comprehensive process, we ask for your input as well.

You are welcome to complete an optional input form for your child with information to be considered in the placement process for the coming school year. **You can find the survey form at the bottom of this email and also accessible on the Highcrest Middle School website.** *You are welcome to complete only those questions that you feel will provide us with pertinent information.*

The parent input form will open today, Wednesday, April 4 and will close on Friday, April 27. Please be clear, concise, and confine your comments to the allotted space. Also, be sure to utilize this form, as it is our official way to collect input from you, rather than contacting your child's teacher or another staff member regarding placement. If we have questions about the information you share with us, we will reach out to you for clarification. Also, we would like to caution you about making positive or negative requests for teachers by name unless your family has a direct experience with that individual. Each family's experience with a particular staff member is unique.

Additionally, keep in mind that while we take parent input into consideration as a part of this process, **it is not always possible for us to honor specific requests.** The 5th Grade Parent Placement Input Form is [HERE](#).

I look forward to working with you to plan for a successful 5th grade year for your child! If you have any questions, feel free to reach out at any time.

Sincerely,

A handwritten signature in black ink that reads 'Aaron Dubnow'. The signature is fluid and cursive.

Aaron Dubnow
5th Grade Level Administrator (GLAd)
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